

PS/MP

09 December 2009

To: MEMBERS OF NHS BIRMINGHAM EAST AND NORTH BOARD

Dear Colleague

The next meeting of NHS Birmingham East and North Board will be held on Wednesday, 16th December 2009, in the Board Room at Waterlinks House, beginning at 1.00 pm. The meeting will be conducted in public.

Yours faithfully



Paul Sabapathy CBE
Chairman

AGENDA

TIME-TABLE

11.00 am	Private Session - Board Members Only
12.30 pm	Lunch
1.00 pm	Public Session

IN COMMITTEE

To consider any "In Committee" matters and, if so, to resolve: "That, pursuant to the provision of Sub-Section (2) of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public be now excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted". (As items of patient, staff or contractor confidentiality are to be discussed, representatives of the Press are excluded from this session).

AGENDA PART 2

1. PROCEDURAL ISSUES

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| 1.1 | Welcome and Introduction | Paul Sabapathy |
| 1.2 | Apologies
To receive apologies for absence | |
| 1.3 | Declarations of Interest
To receive declarations of interest from Board Members.
To receive declarations of interest relevant to the agenda. | |
| 1.4 | Previous Minutes
To approve the minutes of the meeting held on 25 November 2009. | ATTACHMENT 1.4 |
| 1.5 | Matters Arising | ATTACHMENT 1.5 |

2. REPORTS FOR DISCUSSION AND DECISION

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| 2.1 | Draft Communications and Engagement Strategic Framework | ATTACHMENT 2.1 |
| 2.2 | Performance Against NHS Constitution | ATTACHMENT 2.2 |
| 2.3 | Draft Strategic Plan 2009-2012 | ATTACHMENT 2.3 |

3. STANDING REPORTS

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| 3.1 | Chief Executive Report | VERBAL REPORT |
| 3.2 | PEC Chair Report | VERBAL REPORT |
| 3.3 | Integrated Governance and Performance Committee Report | VERBAL REPORT |
| 3.4 | Finance and Activity Report | ATTACHMENT 3.4 |
| 3.5 | Performance Report | ATTACHMENT 3.5 |
| 3.6 | Community Health Services Report | VERBAL REPORT |

4. REPORTS – FOR INFORMATION AND NOTING

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| 4.1 | Quarterly Report: Estates and Facilities | ATTACHMENT 4.1 |
| 4.2 | Quarterly Report: Strategy and Redesign | ATTACHMENT 4.2 |
| 4.3 | Quarterly Report: Community Health Services | ATTACHMENT 4.3 |

5. DATE OF NEXT MEETINGS

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| 5.1 | The next meeting will be held on <u>Tuesday</u> 26 January 2010, in the Board Room at Waterlinks House. |
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