

HIGHLIGHTS OF INTEGRATED GOVERNANCE AND PERFORMANCE COMMITTEE

12 November 2008

- 1 Janet Down reported that the meeting would be her last for a while as she had been invited to become the Non-Executive Director member on the Governance Board for Section 75 work on learning disabilities. In the interim, Susan Nixon would stand in as Chair.
- 2 **Maternity services at Solihull Hospital**
Some issues had been discussed at the HEFT Governance and Risk Committee and the minute of this meeting was noted. The issues would also be followed up through the monthly meetings with HEFT to discuss quality and safety.
- 3 **PCT Committees**
Non-Executive Director members asked for an organisational map to be produced to set out all the different committees in the PCT, how they related to each other and how they reported. This was needed particularly for committees which reported to the IGP.
- 4 **Corporate Risk Register**
Three risks had been modified and four risks added to the Register since last month. The four new risks were discussed and will also be discussed at the Board in private session.
- 5 **Quality and Safety Report**
The Care Quality Commission enforcement policy consultation would end on 16 January and detailed guidance on enforcement would be issued for 2009/10. Current performance on infection prevention and control was within trajectory.
- 6 **Commissioning Finance Report**
The first of the new commissioning finance reports for the IGP was considered. The position for HEFT was now agreed at a projected overperformance of £10.4m, following discussion with the Trust, but some issues detailed in the report had still not been agreed. Members discussed the reasons for the overperformance and the options for managing it. The framework for contract management had been developed over the last two years and was providing tight control.
- 7 **Contract for the provision of a Health Trainer Service within BEN PCT**
With the expansion of the Birmingham OwnHealth project to a pilot in Sutton Coldfield, additional health trainer support would be required. The additional provision had been tendered under European Community rules. The IGP approved the award of contract, which is now submitted for Board approval, subject to equality impact analysis.

- 8 Monthly Performance Report – November 2008
Overall there was little change from the performance position last month.
Particular concerns were
- Ambulance waiting times
 - 4 hour waits in A&E
 - 15 key diagnostic tests
- Improvements had been seen in the achievement of the 18 week referral to treatment target, the performance on immunisations and smoking cessation.
- With regard to delayed transfers of care, numbers of patients delayed in hospital had risen and the Provider Arm was starting to see blocked beds in intermediate care provision. Tony Ruffell pointed out that the reasons were complex and multi-faceted and discussions were continuing with the City Council and other partners.
- The Performance report also included a statement on GP Practice compliance with the Connecting for Health Integrated Governance toolkit. 78 out of the total 82 practices were now compliant.
- 9 Core standards assurance Quarter 2
The position against the core standards was at the same level as quarter 1, the PCT was compliant against all but 3 standards, for which the assessment was “Insufficient Assurance”. Action plans were in place to ensure full compliance by the end of the financial year.
- 10 Patient and Public Involvement Committee
The IGP received a report on the recent PPI work.
- 11 Tendering Process for the allocation of additional NHS Primary Care Dental Services in BEN PCT
Contract awards for the remaining months were agreed by IGP but are subject to Board approval.
- 12 Risk Management Strategy and Policy
Clinical Governance Strategy 2008/09 – 2009/10
These policies were approved, subject to minor change to the Clinical Governance Strategy.
- 13 Lone Working policy and guidelines
Committee members felt strongly that the policy should include the requirement that all staff working alone should have access to a mobile phone. The ruling would also affect the policy on mobile phones which was currently being finalised. The two policies were to be discussed at Corporate Business Team and then returned to the IGP in December.
- 14 Next meeting
Wednesday 10 December 2008.