

REPORT OF COMMUNITY HEALTH SERVICES COMMITTEE

5th OCTOBER 2009

- 1) Strategic Risk Register
Revisions to the trust's Risk Management Strategy and Policy to reflect the distinct risk management arrangements within CHS and a revised strategic register based on CHS's strategic objectives was approved by the committee following some suggested additions
- 2) Terms of reference
The revised Terms of Reference for the committee and final adjustments made. The committee agreed that the final voting membership would constitute 3 trust directors and 3 Non Executive Directors with the NED Chair having the casting vote. The adjusted TOR will be presented at the November meeting
- 3) CHS Mission and Vision
The report identified the vision, principles and values specifically for CHS which had been developed in a workshop in April. The vision has been adopted by or modified where it has been deemed appropriate from NHS BEN's strategic plan. The committee discussed, made some additional comments and approved wider consultation to be delivered through the Shaping Our Future Phase 3 programme.
- 4) Response to WMSHA
A report to update on the progress on SHA self assessment towards business readiness was presented. The committee accepted the report but requested that the final response as identified Ian Cummings letter is agreed by the committee before the Trust Board on 28th October. The committee requested a detailed action plan with timescales, resources and programme deliverables to be brought as future agenda item.
- 5) Clinical Quality and Safety
The quarterly report to update on the CHS Clinical Quality & Safety Group was tabled and noted by the committee.
Further reports were requested on the progress of core standards and NHSLA for November Meeting.
- 6) Communication and Engagement Strategy
The communication strategy was discussed and approved by the committee with the recommendation that the timescales within the action plan to be reviewed to a more realistic timeframe. A progress report was requested for November's meeting
- 7) Items for Information and noting
A series of reports were tabled under this category
 - Finance report
The contents were noted and accepted
 - Safeguarding Children and Adults Report
The committee requested the site of an action plan to increase the numbers of Level 2 training undertaken by relevant staff
 - HCAI
To be circulated to committee members
 - Operational Managers Group
The minutes were read and accepted

- Pandemic Swine Flu
Report was noted and the committee requested a message of recognition and thanks to be sent to CHS staff from the Chair.
- Update on Shaping Our Future phase 3
The progress on the programme was noted and it was agreed that this would be discussed more fully at the November Committee with further reports accompanied by a flash report.

8) Next Meeting

- 2nd November 2009