

Appendix 3 - Master Template for LIFT Development Programme

SSDP OCTOBER 2008 - MASTER LIFT DEVELOPMENT PROGRAMME				
Ref	Task Name	Duration	Start	Finish
1	START PROJECT			
2	LIFT PROCESS	765 days	01/01/2008	06/12/2010
3	START LIFT PROCESS	0 days	01/01/2008	01/01/2008
4	STAGE 1 - DEVELOPMENT OF PROJECT AND SCOPE	25 days	01/01/2008	04/02/2008
5	START STAGE 1	0 days	01/01/2008	01/01/2008
6	ESTABLISH PROJECT STEERING GROUP	1 day	01/01/2008	01/01/2008
7	ESTABLISH CORE PROJECT TEAM (PCT LEAD/SSA LEAD/PRIME/PS)	1 day	01/01/2008	01/01/2008
8	INITIAL CONSULTATION WITH STAKEHOLDERS (PCT)	20 days	01/01/2008	28/01/2008
9	APPOINT DESIGN CHAMPION	1 day	01/01/2008	01/01/2008
10	PCT DEVELOP NEW PROJECT PROPOSAL TEMPLATE (PCT & SSA)	5 days	29/01/2008	04/02/2008
11	FINISH STAGE 1	0 days	04/02/2008	04/02/2008
12				
13	STAGE 2 - FEASIBILITY / OPTION APPRAISAL	89 days	04/02/2008	06/06/2008
14	START STAGE 2	0 days	04/02/2008	04/02/2008
15	CONSULTATION WITH ALL S/HOLDERS TO CONFIRM REQUIREMENTS (PCT & PRIME)	20 days	05/02/2008	03/03/2008
16	ESTABLISH PROJECT USER GROUP	1 day	05/02/2008	05/02/2008
17	SITE SEARCH APPRAISALS	20 days	05/02/2008	03/03/2008
18	COMMENCE PUBLIC CONSULTATION (STATUTORY/PCT/PRIME/BCC)	65 days	10/03/2008	06/06/2008
19	INITIAL SCHEDULE OF ACCOMMODATION	10 days	10/03/2008	21/03/2008
20	FINISH STAGE 2	0 days	06/06/2008	06/06/2008
21				
22	STAGE 3 - SPB Stage 1	195 days	24/03/2008	19/12/2008
23	Complete option appraisals and feasibility [PCT/SSA/Prime/PS]	29 days	26/05/2008	03/07/2008
24	Review and Confirm Service and Commissioning Requirements	20 days	24/03/2008	18/04/2008
25	Review and confirm SOA	5 days	21/04/2008	25/04/2008
26	Develop PPDD (Design Brief)	20 days	24/03/2008	18/04/2008
27	Preliminary consultation with BCC Planning Dept	10 days	28/04/2008	09/05/2008
28	Design Workshop 1	1 day	28/04/2008	28/04/2008
29	Design Workshop 2	1 day	20/05/2008	20/05/2008
30	Design Workshop 3	1 day	18/06/2008	18/06/2008
31	Design Workshop 4 (AEDET)	1 day	17/07/2008	17/07/2008
32	Design Workshop 5	1 day	08/08/2008	08/08/2008
33	Review consultation with BCC Planning Dept	10 days	11/08/2008	22/08/2008
34	Amendments to design following BCC consultation	10 days	25/08/2008	05/09/2008
35	Finalise PPDD	5 days	08/09/2008	12/09/2008
36	Design sign off (all stakeholders, design group, steering group)	5 days	08/09/2008	12/09/2008
37	Planning Pack approval and design frozen	5 days	15/09/2008	19/09/2008
38	Planning Submission	65 days	22/09/2008	19/12/2008
39	Planning Consent	0 days	19/12/2008	19/12/2008
40	Develop SPB Stage 1 [PCT & Prime]	95 days	06/06/2008	17/10/2008
41	Start Develop SPB Stage 1	0 days	06/06/2008	06/06/2008
42	OGC Risk Assessment Toolkit	30 days	09/06/2008	18/07/2008
43	3rd Party Income confirmation	30 days	09/06/2008	18/07/2008
44	Letters of Intent from sub tenants (GPs, BCC, etc)	30 days	09/06/2008	18/07/2008
45	Risk Register	30 days	09/06/2008	18/07/2008
46	Commissioning/Public Health service sign off	30 days	09/06/2008	18/07/2008
47	Benefits Realisation Plan	30 days	09/06/2008	18/07/2008
48	Equality Impact Assessment	30 days	09/06/2008	18/07/2008
49	Issue of financial appraisal (capital costs) & key legal issues [Prime]	10 days	25/08/2008	05/09/2008
50	PCT diligence & review [PCT & SSA]	15 days	08/09/2008	26/09/2008
51	Collation of reports and PCT internal sign off	15 days	29/09/2008	17/10/2008
52	BaS Board (subject to BaS Board dates)	1 day	09/09/2008	09/09/2008
53	PCT Board (subject to PCT Board dates)	1 day	12/09/2008	12/09/2008
54	SPB Board	1 day	16/09/2008	16/09/2008
55	SHA approval (depends on PCT delegated limit)	55 days	15/09/2008	28/11/2008
56	FINISH STAGE 3	0 days	28/11/2008	28/11/2008
57				
58	STAGE 4 - Design Phase	70 days	12/09/2008	19/12/2008
59	START STAGE 4	0 days	12/09/2008	12/09/2008
60	Internal Design stage (RDS, Internal colours/finishes, reception desks)	55 days	06/10/2008	19/12/2008
61	FINISH stage 4	0 days	19/12/2008	19/12/2008
62				
63	STAGE 5 - Tender (Pre & Post)	135 days	07/11/2008	14/05/2009
64	START STAGE 5	0 days	07/11/2008	07/11/2008
65	Production of tender pack [Prime/PS]	30 days	07/11/2008	18/12/2008
66	Completion of Tender Pack	10 days	19/12/2008	01/01/2009
67	Review and sign off Tender pack(incl lock in meeting) PCT/SSA/PRIME	10 days	02/01/2009	15/01/2009
68	Amendments following tender pack review [Prime/PS]	10 days	16/01/2009	29/01/2009
69	Tender Pack issued to contractors [Prime/PS]	40 days	30/01/2009	26/03/2009
70	Initial Tender clarifications (Prime/PS)	15 days	27/03/2009	16/04/2009
71	Final Tender clarifications [Prime/PS]	20 days	17/04/2009	14/05/2009
72	FINISH STAGE 5	0 days	14/05/2009	14/05/2009
73				

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74	STAGE 6 - Diligence & Approvals	414 days	01/01/2008	31/07/2009
75	START STAGE 6	0 days	01/01/2008	01/01/2008
76	Production of FBC [PCT]	130 days	05/12/2008	04/06/2009
77	Submission of SPB Stage 2 [Prime]	1 day	17/04/2009	17/04/2009
78	Review of SPB Stage 2 [PCT & SSA]	4 days	20/04/2009	23/04/2009
79	Issue LPA Financial information and model [Prime]	1 day	23/04/2009	23/04/2009
80	DV approval [SSA]	15 days	24/04/2009	14/05/2009
81	QS report [SSA]	15 days	24/04/2009	14/05/2009
82	Financial Advisors report [SSA & PCT]	15 days	24/04/2009	14/05/2009
83	External Auditor sign off [PCT]	15 days	15/05/2009	04/06/2009
84	VAT report [PCT]	15 days	24/04/2009	14/05/2009
85	Commence legal diligence	63 days	10/03/2009	04/06/2009
86	Agree LPA and other key documents [SSA/PCT & Prime]	30 days	24/04/2009	04/06/2009
87	Agree sub tenancy agreements (GPs/BCC/others) [PCT & SSA]	63 days	10/03/2009	04/06/2009
88	BaSS Board Approval	1 day	20/04/2009	20/04/2009
89	PCT Board (FBC)	1 day	05/06/2009	05/06/2009
90	SPB Board (Stage 2)	1 day	08/06/2009	08/06/2009
91	Pre SHA Consultation	105 days	01/01/2008	26/05/2008
92	SHA approval	40 days	08/06/2009	31/07/2009
93	FINISH STAGE 6	0 days	31/07/2009	31/07/2009
94				
95	Stage 7 - Financial Close and Construction	351 days	03/08/2009	06/12/2010
96	Financial Close	1 day	03/08/2009	03/08/2009
97	Contractor Mobilisation	30 days	04/08/2009	14/09/2009
98	Start on site	0 days	14/09/2009	14/09/2009
99	Construct Facility	300 days	15/09/2009	08/11/2010
100	Practical Completion	0 days	08/11/2010	08/11/2010
101	PCT Commissioning	20 days	09/11/2010	06/12/2010
102	COMPLETE LIFT PROCESS	0 days	06/12/2010	06/12/2010
	FINISH PROJECT	0 days	06/12/2010	06/12/2010