

**NHS Birmingham East and North**

**NOTES OF AUDIT COMMITTEE MEETING**  
**HELD ON 4 JUNE**

The purpose of this extra meeting was to:

1. Consider the key matters raised in the Annual Governance Report from the District Auditor, Dave Rigg (Audit Commission) which included
  - a. An unqualified audit opinion
  - b. That the financial statements were free from material error although adjustments had been agreed that would increase the surplus by £30,000 and make a technical adjustment of £1.8m to the asset values and revaluation reserve in the balance sheet. The Committee agreed this and approved the financial statements.
  - c. That the Statement of Internal Control (SIC) was consistent with his knowledge. The SIC was accepted by the Committee.
  - d. That adequate arrangements had been made to secure VfM. Of the 4 PCTs for which the DA is responsible we are the only PCT to score a 4.
  - e. The Committee's approval of the letter of representation which SC and RM would sign.
  - f. The Committee's agreement to monitoring the action plan through the tracking report.
  
2. Consider the Head of Internal Audit's Opinion. In accepting this the Committee noted:
  - a. The HoIA's overall opinion of significant assurance.
  - b. That there were some weaknesses in the design and/or the inconsistent application of controls but this had more to do with an extension of the testing which management saw as an opportunity to investigate areas of concern. Action plans would be tracked.
  - c. That we have an Assurance Framework in place that links objectives to risks and generally we have a sound system of internal control.
  
3. Thanks were given for all the effort put in.