

Birmingham East and North Primary Care Trust

Report to Trust Board April 2008  
Highlights of Integrated Governance and Performance Committee  
16 April 2008

1 Terms of Reference

Committee members reviewed the Terms of Reference of the Integrated Governance and Performance Committee and the Audit Committee to check that they still reflected the role of the IGP and its links with the Audit Committee. Some changes were suggested to the Terms of Reference of the IGP and the document would be revised and circulated to members and the Chair of the Audit Committee.

2 Matters arising

Items for noting were as follows:

Performance Report

A report on the new scorecard would be available to the next meeting.

PPI issues

Work would start shortly on the establishment of a compliments recording system.

3 Corporate Risk Register and Assurance Framework

There were no new risks so the Committee considered modifications and some items to be removed from the Register. Further review of the Corporate Risk Register by Directors and managers was needed.

4 Core Standards Assurance Quarter 4

The Core Standards declaration would need to be signed off by the Chair and Chief Executive and submitted to the Healthcare Commission by 30 April. The subject is also on the agenda for the PCT Board meeting

5 Performance Report April 2008

The performance scorecard set out the position on performance targets at quarter 4, although it was noted that some of the information was older. The report gave details of new areas of concern, and serious ongoing concerns; a slight dip in performance in the Community Equipment target was noted – but all areas of concern were already known to the Committee.

5 Wellness Project Initiation Document

The Wellness Programme had been developed to improve physical activity and reduce BMI for the PCT's staff. It would be an incentivised, voluntary programme in three stages, piloted for a year from June 2008.

The Committee acknowledged its support for the principles of a wellness programme but agreed that the matter should be put to the April PCT Board, with the paper revised to provide more detail in response to the discussion.

6 Outline Business Case (OBC) for the Older Peoples' Mental Health Facility on the Moseley Hall Hospital site.

A revised set of proposals for the Moseley Hall Hospital site had recently been developed so the Outline Business Case required further consideration by the PCTs commissioning the services.

The Committee approved the Outline Business Case, which will also be considered by the PCT Board.

7 Healthcare Commission Inpatient Review - Birmingham and Solihull Mental Health Trust

Committee members noted the position in respect of the review, which would be published in the near future. The subject will also be discussed by the PCT Board.

8 Outcome measures update

The Committee noted an update on the work over the last few months.

9 Draft Security Management Workplan

A Local Security Management workplan, with defined responsibilities in raising awareness, deterrence and investigations, was approved by the Committee. This included securing additional capacity in response to the core standards.

10 Policies

The following policies were presented to the Committee and approved:

- Policy on countering fraud and corruption
- Policy on communicating and embedding an anti-fraud culture

11 Next meeting  
Wednesday 14 May 2008