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PS/MP

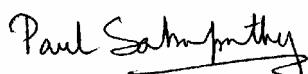
21 January 2009

To: MEMBERS OF BIRMINGHAM EAST AND NORTH PRIMARY CARE TRUST BOARD

Dear Colleague

The next meeting of Birmingham East and North Primary Care Trust Board will be held on Wednesday, 28 January 2009, in the Board Room at Waterlinks House, beginning at 1.00 pm. The meeting will be conducted in public.

Yours faithfully



Paul Sabapathy CBE
Chairman

AGENDA

TIME-TABLE

11.00 am	Private Session - Board Members Only	<u>PLEASE NOTE TIME</u>
12.30 pm	Lunch	
1.00 pm	Public Session	

IN COMMITTEE

To consider any "In Committee" matters and, if so, to resolve: "That, pursuant to the provision of Sub-Section (2) of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public be now excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted". (As items of patient, staff or contractor confidentiality are to be discussed, representatives of the Press are excluded from this session).

AGENDA PART 2**1. PROCEDURAL ISSUES**

- | | | |
|-----|--|----------------|
| 1.1 | Welcome and Introduction | Paul Sabapathy |
| 1.2 | Apologies
To receive apologies for absence | |
| 1.3 | Declarations of Interest
To receive declarations of interest from Board Members.
To receive declarations of interest relevant to the agenda. | |
| 1.4 | Previous Minutes
To approve the minutes of the meeting held on 17 December 2008. | ATTACHMENT 1.4 |
| 1.5 | Matters Arising | ATTACHMENT 1.5 |
| 1.6 | Use of Trust Seal | ATTACHMENT 1.6 |

2. REPORTS FOR DECISION/APPROVAL

- | | | |
|-----|---|----------------|
| 2.1 | Registration with the Care Quality Commission | ATTACHMENT 2.1 |
| 2.2 | Standing Orders, Standing Financial Instructions and Scheme of Delegation | ATTACHMENT 2.2 |
| 2.3 | Policy for Managing Concerns about Poorly Performing Practitioners | ATTACHMENT 2.3 |

3. REPORTS FOR DISCUSSION

- | | | |
|------|---|------------------|
| 3.1 | Chief Executive Report | ATTACHMENT 3.1 |
| 3.2 | PEC Chair Report | VERBAL REPORT |
| 3.3 | Integrated Governance and Performance Committee Report | VERBAL REPORT |
| 3.4 | Finance and Activity Report | ATTACHMENT 3.4 |
| | - Financial Outlook 09/10 | ATTACHMENT 3.4.1 |
| 3.5 | Performance Report | ATTACHMENT 3.5 |
| 3.6 | Audit Committee – minutes of the meeting held 17 September 2008 | ATTACHMENT 3.6 |
| 3.7 | Audit Committee – report on meeting held 08 January 2009 | ATTACHMENT 3.7 |
| 3.8 | PRIME – Baseline Priorities | ATTACHMENT 3.8 |
| 3.9 | The Care Quality Commission Consultation Schedule 2008/09 | ATTACHMENT 3.9 |
| 3.10 | Health and Work | ATTACHMENT 3.10 |

4. REPORTS – FOR INFORMATION AND NOTING

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|-----|---|----------------|
| 4.1 | Quarterly Report: Contractor and Financial Services | ATTACHMENT 4.1 |
| 4.2 | Quarterly Report: Performance and OD Directorate | ATTACHMENT 4.2 |
| 4.3 | Quarterly Report: Health Improvement Directorate | ATTACHMENT 4.3 |
| 4.4 | Quarterly Report: Professional Services Directorate | ATTACHMENT 4.4 |

5. DATE OF NEXT MEETINGS

- 5.1 The next meeting will be held on Wednesday, 25 February 2009, in the Board Room at Waterlinks House.